

Coppice Primary School
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Executive Headteacher: Mrs C Pike
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Dear Parents, Carers and Children,

Welcome back to a brand new school year at Coppice Primary School. I hope you all had a wonderful summer break, filled with rest, fun, and special moments with family and friends.

To our returning families, we are so pleased to see you again. To those joining us for the first time, whether in Reception or other year groups, a very warm welcome to our school community. We are excited to have you with us.

As we begin this new chapter together, we are looking forward to a year filled with learning, laughter and achievement. Our dedicated staff have been busy getting everything ready, and we cannot wait to see the children back in classrooms, exploring new ideas, building friendships and growing in confidence.

We are looking forward to working closely with you, our parents and carers. Your support and involvement make such a difference, and we will be offering plenty of opportunities throughout the year to connect, share and celebrate your children's achievements.

To all the children, we cannot wait to see your smiles, hear about your summer adventures, and watch you discover new things this year. You are the heart of our school, and we are so proud of each of you.

Below is some information for families regarding drop off and collection for the new school year ahead.

New children in our nursery and reception classes will enter and exit the school via the main school office during the initial settling in period.

Nursery children will then enter and exit the school via the main gate that is also shared with Busy Bees Nursery and walk up to the school building alongside the school filed. This is located on Manford Way, a short walk down from the main school gate.

Reception children will enter and exit the school building via the external doors located off the key stage one playground. The reception team will point out the locations of these doors.

Year 1 children will enter and exit the school via the double white doors located at the back of the school. These same doors are used for the Coppice Club House. There is another entrance to the school from Burrow Road and the entrance for Year 1 is directly opposite the foot of the ramp from



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this entrance. Each class will be dismissed from each side of the double doors and we ask that our families line up in single file so that we can dismiss the children safely to you.

Year 2 will enter the school via the steps leading off the key stage two playground and turn left at the foot of the stairs. Year 2 will be dismissed from the main school hall using the external doors. 2P will be dismissed from the door leading out into the playground, 2S will be dismissed from the door leading out to the side of the hall next to the bike and scooter sheds.

Year 3 will enter the building via the steps leading off the key stage two playground and turn right at the foot of the stairs. Year 3 will be dismissed in the key stage two playground.

4S and 5G will enter the school via the steps leading off the key stage two playground and turn left at the foot of the stairs. 4S and 5G will be dismissed in the key stage two playground.

4R and 5P will enter the school via the steps leading off the key stage two playground and turn right at the foot of the stairs. 4R and 5P will be dismissed in the key stage two playground.

Year 6 will enter the school via the key stage two playground and walk down the ramp towards the middle building. Year 6 children will be dismissed from the key stage two playground.

Here is to a happy and successful school year ahead. Let us make it a great one together!

Warm wishes,

Mr Fernandez

Head of School