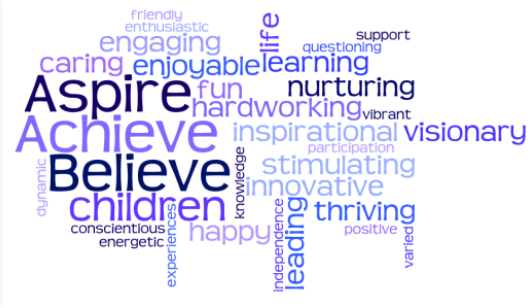


Coppice Primary School
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Executive Headteacher: Mrs C Pike
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Monday 16th March 2026

Dear Parent/Guardian,

Your daughter/son has been chosen to attend a Redbridge Basketball Tournament on Wednesday 25th March 2026 at Chadwell Heath Academy accompanied with a member of staff. Your child has been chosen based on their performance from their PE lessons.

Your daughter/son will need to have their full PE kit, and bring plenty of water to school. They will also need a packed lunch to take with them to the tournament. If they are eligible for free school meals then the school will allocate a packed lunch for your daughter/son.

Your child will leave Coppice School at 10:15am; we will travel to Chadwell Heath Academy in a minibus. They will then participate in different matches until 2:30pm. We will travel back to Coppice using a mini bus, where we will return and your child will need to be collected at 3:15pm. Could you please sign the parent mail form to indicate whether you give permission for your daughter/son to attend the basketball tournament.

We would also like to have a whole team practise on Tuesday 24th March at Coppice Primary School from 3:00pm until 4:00pm. Please indicate via your parent mail form if your child is able to attend the practise session. If you have any queries, please do not hesitate to contact the school.

Kind regards,

Mrs Newport (PE Leader)